

**The Annual Quality Assurance Report (AQAR)**  
**Academic Year – 2014-15**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

SIES College of Commerce & Economics

1.2 Address Line 1

71/72, Sion - Matunga Estate,

Address Line 2

T.V. Chidambaran Marg, Sion (East)

City/Town

Mumbai

State

Maharashtra

Pin Code

400 022

Institution e-mail address

siesce@sies.edu.in

Contact Nos.

(022) 2407 4944/24026130

Name of the Head of the Institution:

1. Dr. Minu Thomas (2014-2015)  
2. Dr. Kinnarry Thakkar (Since 23<sup>rd</sup> September 2015)

Tel. No. with STD Code:

(022) – 2402 6130

Mobile:

09867602725

Name of the IQAC Co-ordinator:

Vice Prin. S. Saraswathy

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID :

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	83 %	2004	Sep 2009
2	2 <sup>nd</sup> Cycle	A	3.03	2009	Dec 2014
3	3 <sup>rd</sup> Cycle	A	3.02	2015	April 2020
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR - 02/06/2011 (DD/MM/YYYY)
- ii. AQAR - 01/08/2012 (DD/MM/YYYY)
- iii. AQAR - 10/09/2013 (DD/MM/YYYY)
- iv. AQAR - 24/09/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

B.Sc (IT) and M.Sc (IT)

#### 1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  -

University with Potential for Excellence  - UGC-CPE  -

DST Star Scheme  - UGC-CE  -

UGC-Special Assistance Programme  -  -

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2 Per term

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Effective Interpersonal communication skills.
2. Awareness about financial markets.
3. Life Skills.

### 2.14 Significant Activities and contributions made by IQAC

- A. IQAC was actively involved in the preparation of RAR for NAAC Re accreditation (Cycle 3) and coordination of the NAAC PEER TEAM visit in March 2015.
- B. Coordinated the admission and examination process.
- C. Guided and assisted the various associations and committees to organise a number of events and festivals to bring about all round development of students.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Outcome
1) Submission of RAR & preparation for NAAC PEER Team Visit	Successfully completed the Reaccreditation process by March 2015 and the institution was awarded 'A' grade.
2) Preparation of academic calendar consisting of academic, co curricular & extra curricular activities.	Implemented as planned
3) Planned activities related to the theme of the year 'Harmony of Values'	'Value lab' involved students in various initiatives and conducted activities. Other forums and associations also organised a number of programmes revolving around the theme.
4) Promotion of Inclusiveness	IQAC created awareness and coordinated 'SEAT' scholarship initiative of the SIES Management workshops and seminars were conducted for the under privileged students.

\*Academic calendar enclosed.

## Annexure I

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Infrastructure facilities were strengthened NAAC Reaccreditation process was completed successfully. Encouragement & support was provided to organise curricular, co curricular and extra curricular activities.

### Part – B Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	1	-
PG	3	-	3	-
UG	6	-	5	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	1
Others	-	-	-	-
<b>Total</b>	10	zero	9	1
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : CBCS

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	<b>9</b>
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Informal Parents  Informal Employers  -  
Students  formal

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

## Annexure - II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES – Revision is done by the University. The syllabus is revised to make it contemporary and current

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Ph.D Centre (Commerce) began functioning

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	4	13	-	1

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	-	-	1	-	-	4	-	7	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

VF - 64

Temp - 4

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	05	15
Presented papers	17	23	02
Resource Persons	03	09	10

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

The faculty adopt many innovative teaching aids in order to improve the quality of teaching. Teaching learning activity employs use of OHP, LCD, VCD players and other audio visual aids in class rooms to augment teaching learning process. The faculty also administer various appealing and convincing techniques like Presentation, Seminars, Group discussions, Role play, Case studies etc.

Students are given open book test at times to make them aware of the content of the syllabus and improve their deduction skills. They are encouraged to read newspapers, journals, magazines and other material to improve general awareness. The subjects such as Equity Markets, Debt Markets, Foreign Exchange Markets and Derivative Markets are taught by live market shows and mock trading. Students are encouraged to use ICT extensively for preparation of their projects and presentations.

Teachers regularly update students about subject related books, magazines & journals which they are encouraged to refer. Guest lectures by eminent speakers are organised on curriculum related topics and contemporary issues to help staff & students keep abreast of the latest development in the various fields. Experts from industry and alumni are invited to deliver lectures on various topics to share their practical experience and provide deeper understanding of dynamics of the industry.

The college organises industrial visits for all departments every year which provide exposure to on the job situations.

The college collaborates with various organisations such as Interconnected Stock Exchange. Tally Academy and Ambition Learning Solutions to provide various value added courses.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- a. 100 % audit of internal assessment.
- b. Coding of question papers and answer papers.
- c. Masking of answer papers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

3

2.10 Average percentage of attendance of students

60



2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>As per Annexure - III</b>						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The entire process of teaching & learning is monitored by IQAC. It makes annual calendar consisting of details of all academic, co-curricular & extra curricular activities. The IQAC plans for all activities of the college and implements with the help of other committees and forums. At the beginning of every academic year each lecturer submits semester wise teaching plan & month wise session plan. These plans are reviewed by HODs & Co-ordinators and Vice Principals. IQAC plays an important role in motivating teachers to apply for minor/ major research projects. It also encourages faculty members to attend various seminars, workshops to update their knowledge. It also works towards collaboration with other organisations to provide value added courses to the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	1
Faculty exchange programme	NIL
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	45
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	09	0	0
Technical Staff	-	03	0	1

## Criterion – III Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research culture is encouraged through the research cell by organizing various programmes. Research Methodology workshops are organized. Wide publicity is given to create awareness about seminars, workshops and conferences conducted externally. Lecturers are encouraged to attend and present papers in state, national and international level seminars and conferences. Awareness is created about duty leave and reimbursement of registration fees.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	2	1
Outlay in Rs. Lakhs	-	0.68	0.9	1.52

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	-	
Non-Peer Review Journals	-	-	
e-Journals	-	1	
Conference proceedings	14	20	

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		-	-	
Minor Projects	2	UGC	65,000	-
Interdisciplinary Projects	1	University of Mumbai	25,000	20,000
Industry sponsored		-	-	
Projects sponsored by the University/ College		-	-	
Students research projects <i>(other than compulsory by the University)</i>		-	-	
Any other(Specify)		-	-	
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N. A

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	3
Sponsoring agencies	-	-	-	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 1.58

From Funding agency  From Management / University/College

Total

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--

3.16 No. of patents received this year

Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	01

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

4
-

3.19 No. of Ph.D. awarded by faculty from the Institution

-
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	--	SRF	--	Project Fellows	---	Any other	--
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3.21 No. of students Participated in NSS events:

University level	25	State level	2
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level		State level	3
National level	8	International level	

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	1	International level	-

### 3.25 No. of Extension activities organized

University forum	1	College forum	10		
NCC	1	NSS	10	Any other	--

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

Outreach programmes were organised at Kavthewadi village adopted by the college management.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing Upto Mar-13	Newly created Apr-13 to Mar-14	Source of Fund	Total
Campus area	2852.68 sq.mtr	-	-	2852.68 sq.mtr
Class rooms	22	-	-	22
Laboratories	4	-	-	4
Seminar Halls	2	-	-	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	ACs-18 LCD – 2 Chairs – 36 Computers-12 Projection screens, mike system, CCTV & Wooden Racks	Management	--
Value of the equipment purchased during the year (Rs. in Lakhs)	-	19,37,019	UGC Grant & Management	-
Others	--			-

#### 4.2 Computerization of administration and library

- |   |
|---|
| <ul style="list-style-type: none"> <li>• New library software ‘Koha’ installed.</li> <li>• Introduction of new software for attendance maintenance / fee payment</li> </ul> |
|---|

#### 4.3 Library services:

	Existing 2013-14		Newly added 2014-15		Total	
	No.	Value	No.	Value	No.	Value
Text Books	*	--	960	116315		
Reference Books	*	--	727	511823		
e-Books	-	-	-	-	-	-
Journals		NA	66	87982		
e-Journals	67		-	-		
Digital Database	1	5000	1	5000		
CD & Video	-		-	-		
Others (specify)	-	-	-	-	-	-

\* Total no of books available in the library : 33799

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	4		4	-	12	--	--
Added	12	--	3 Wifi Reuters	-	-	-	-	1)RAM upgradation 2) Revamping of network systems. 3) Installation of Microsoft software and antivirus software
Total	120	4	--	4	---	12	-	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training to library staff for KOHA Software.

Computer Training for office staff.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.3.712

ii) Campus Infrastructure and facilities

Rs.32.387

iii) Equipments

Rs.1.53

iv) Others

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**Total :**

Rs.37.333

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation Programme
- prospectus.
- Website
- Notices

#### 5.2 Efforts made by the institution for tracking the progression

- Alumni Association
- Interaction with the past students.
- transfer certificates and transcripts
- Social Networking

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2448	250	05	-

#### (b) No. of students outside the state

41

#### (c) No. of international students

-

	No	%
Men	1198	44.32

Women

No	%
1505	55.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2540	66	03	74	7	2690	2687	92	06	107	15	2892

Demand ratio 5:1

Dropout % Negligible

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

NIL

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

## 5.6 Details of student counselling and career guidance

- Orientation
- Individual career counselling sessions
- Individual personal counselling sessions
- Organisation of Disha – Career fair
- Services of Professional counsellor
- Workshops on Effective goal setting, concentration techniques, self esteem and services of Disha counselling-centre.

No. of students benefitted

236

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
09	450	123	Data Not Available

## 5.8 Details of gender sensitization programmes

- TCS Affirmative Action.
- Awareness campaign on Donation of skin and save life by National Burn Centre
- Pre marital counselling by Stree Mukti Sanghatana
- Celebration of Constitution Day.
- Street Play by University of Mumbai Psychology department on prevention of suicide.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level



### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	51	5,74,449
Financial support from government 2013-14	38	6,47,158
2014-15	33	4,05,675
Financial support from other sources	27	24,000
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ Nil \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

“This society should sincerely serve the cause of educational needs of the common man of this cosmopolitan city”. So in a spirit of sincerity we stress on high standards of academic, professional & societal performance, respond in a creative manner to a continuously changing cosmopolitan society, support cultural and ethnic diversity in the community.

#### 6.2 Does the Institution has a management Information System

Monthly Management Reporting system is followed.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Faculty are on the Board of Studies.
- Reference and workbooks are authored by teachers.
- Faculty attend syllabus revision workshops and faculty development programmes organized by the University and constituent colleges.

### 6.3.2 Teaching and Learning

6.3. ISO audit was conducted. Session plans and teaching plans were prepared and audited. Guest lectures were conducted. Use of ICT, interactive teaching and project work was promoted. Data collection, visits to NGOs and corporates along with industrial visit

Examination audit was conducted Evaluation and moderation of answer papers were done as per University directives.  
Additionally masking of answer papers and coding of question papers was also done.

### 6.3.4 Research and Development

The Research Cell conducts research competitions, seminars and workshops. Ph. D. centre organised training in research and statistical methods. Research students participated in seminars workshops, with publication.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library facilities : Online public access catalogue, Federated Searching Tools, access to e-publications / e-resources, Subscription to N-List data base of INFLIBNET .
- ICT is extensively used in the teaching learning process.
- Infrastructure is strengthened as per requirements.
- Number of LCD'S and computers was increase.
- Attendance and fee software was introduced.
- Laboratories were upgraded.
- Additional mikes were purchased.
- Open air stage was constructed.
- Ramps were built to facilitate movement for differently abled.
- Railings were attached to the staircase for safety purpose.
- Repair and maintenance of building was undertaken.

### 6.3.6 Human Resource Management

- Decentralised administrative process.
- Leave with pay to attend orientation and refresher courses, seminars, workshops.
- Staff training programmes conducted.

### 6.3.7 Faculty and Staff recruitment

- Qualified Staff, with NET/SET whenever applicable, were appointed.
- Visiting faculty with industrial & professional experience were appointed.

### 6.3.8 Industry Interaction / Collaboration

- Guest lectures were conducted.
- Placement Cell conducted recruitment programmes,
- Project work in collaboration with banks and corporates was organised.
- Career fair was organised.
- Industrial Visits were organised.

### 6.3.9 Admission of Students

- University and Government rules for eligibility and reservation are followed.
- Transparency is maintained throughout.

### 6.4 Welfare schemes for

Teaching	Faculty members of self financed courses are given the benefits of mediclaim, pension and gratuity
Non teaching	Health insurance facility, pension and gratuity are provided.
Students	Scholarships and Endowment prizes for meritorious, deserving & needy students are awarded. Government scholarships are disbursed through the college. Financial assistance in the form of reimbursement of fees was granted under SEAT and ESSAR endowment.

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### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	ISO audit by TUV-Asia	✓	College
Administrative	✓	ISO audit by TUV-Asia	✓	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No  NA  
For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online question papers are delivered.  
Online assessment for some courses takes place on experimental basis.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Seminars/ workshops are conducted. Colleges are encouraged to apply for autonomy.

6.11 Activities and support from the Alumni Association

- Reimbursement of fees for needy students.
- Instituting Endowment for deserving students.
- Organising workshops
- Active participation in the college festival and career fair.
- Financial support to non teaching staff.
- Support for placement of students.
- Resource persons for seminars and workshops.
- Recruited as visiting faculty.

6.12 Activities and support from the Parent – Teacher Association

- Parent – Teacher Association has not yet been formed. However Parents and Teachers interact at Orientation Programme and Parent Teacher meetings
- Open door policy to meet Principal, Vice Principals & faculty is followed.

6.13 Development programmes for support staff

- Organised workshop on emotion management and anger management
- Team building and self enrichment workshops conducted.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Separation of wet & dry garbage
- Eco friendly Ganesha festival.
- Artefacts prepared out of waste material in intercollegiate festival Fantasies.
- Internal communication through emails.
- Awareness created for saving water and electricity.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Audit of admission, teaching learning and administration by an agency appointed by the management.
- 100% Examination Audit- both Internal and Semester examinations.
- Gender sensitisation programs like workshops, seminars and competitions for sensitising students towards social and gender issues.
- Established value lab to inculcate values.
- Participated in SIES ISR activity at Kawthewadi.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Institution was reaccredited with 'A' Grade.
- Activities of value lab carried out throughout the year.
- SEAT scholarship disbursed to large group of students.
- Curricular and cocurricular activities conducted as planned.

7.3 Give two Best Practices of the institution.

- Value Based Education .
- Transparency in Admission and Examination.

7.4 Contribution to environmental awareness / protection

- Exhibition on environmental issues was organised.
- Soak pits were prepared as part of Kawathewadi project.
- Awareness was created about water and electricity conservation.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Department wise SWOT analysis prepared.
- Research feedback taken from student for corrective action.
- Grievance redressal measures regularly undertaken.

8. Plans of institution for next year

- To promote online online learning.
- To improve student participation and performance in extra curricular activities.

*Name : Mrs. S. Saraswathy Swaminathan*

*Name : Dr. Kinnarry Thakkar*

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*